

INDIRA MAHAVIDYALAYA

KALAMB, DIST. YAVATMAL 445401

www.indiramahavidyalaya.com

AISHE ID: C-42925

Institution Track ID: MHCOGN15368

Criterion 1

Curricular Aspects



KEY INDICATOR 1.2

Academic Flexibility



Metric No. 1.2.1 (QnM)

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

(Assessment procedures of certificate courses year wise)

Dr. Yashawant Moreshwar Donde Sarwajanik Shaikshani Trust's

INDIRA MAHAVIDYALAYA

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UGC recognized 2(f) & 12B, Permanent affiliation by SGBAU, NAAC accredited 'B+' grade

No. -

Date – 17/03/2024

DECLARATION

The information, reports, true copies of the supporting documents, numerical data, etc. furnished in this file is verified by IQAC and was found correct.

Hence this is certified.


Co-ordinator
IQAC
Indira Mahavidyalaya
Kalamb




PRINCIPAL
Indira Mahavidyalaya
Kalamb Dist. Yavatmal

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Metric No. 1.2.1

Assessment procedures of certificate courses year wise

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List of certificate courses during 2022-23

Sr.No.	Course
1	Certificate Course in Vyavharik Marathi
2	Certificate Course in Basics of Kathak
3	Certificate Course in Communication Skills
4	Certificate Course in Human Values
5	Certificate Course in Personality Development
6	Certificate Course in Women's Health Care in Rural Area
7	Certificate Course in Rural Handicrafts
8	Certificate Course in Tourism
9	Certificate Course in Panchayat Raj
10	Certificate Course in Ancient Indian Culture
11	Certificate Course in Computer Application
12	Certificate Course in Tally
13	Certificate Course in E-Commerce
14	Certificate Course in Fundamentals of Practical Banking
15	Certificate Course in Soil Testing
16	Certificate Course in Basic Chemistry Software
17	Certificate Course in Green Chemistry
18	Certificate Course in Household Cleaning Chemicals
19	Certificate Course in Energy Conservation
20	Certificate Course in Fundamentals of Corrosion Science
21	Certificate Course in Introduction to Basic Electronics
22	Certificate Course in Applied Entomology
23	Certificate Course in Environmental Issues and its Awareness
24	Certificate Course in Vedic Maths
25	Certificate Course in Quantitative Aptitude
26	Certificate Course in Self Defence- Karate
27	Certificate Course in Yoga and Meditation

Assessment procedure of certificate courses (2022-23)

Indira Mahavidyalaya, Kalamb is the prestigious institution that offers 27 certificate courses. The certificate courses offered by the institution cover the wide range of subjects. All the certificate course is of 32 hours and do the assessment by following the procedure given below.

Course Overview

- **Total Duration:** 32 hours
- **Total Marks:** 50
 - **Internal Assessment:** 20 marks
 - **Final MCQ Test:** 30 marks

Assessment Breakdown

Internal Assessment (20 Marks)

The internal assessment can be divided into different components to evaluate various aspects of the students' learning. Here's a suggested breakdown:

1. **Attendance and Participation** (10 Marks)
 - Active participation in class discussions, group activities, and regular attendance.
2. **Assignments** (10 Marks)
 - **Assignment 1:** Multiple choice questions test.

Final MCQ Test (30 Marks)

- The final test will be a Multiple-Choice Question (MCQ) format covering all the topics discussed during the course.
- Total Questions: 30
 - Each question carries 1 mark.
 - Duration: 60 minutes.
 - Mix of conceptual and application-based questions.

Passing Criteria

- To be awarded the certificate, students must score at least 50% in each component (internal assessment and final test) and an overall combined score of 25 out of 50 marks.

Awarding Certificates

- **Pass:** Total score between 25-39 marks.
- **Merit:** Total score between 40-45 marks.
- **Distinction:** Total score between 46-50 marks.

Detailed Procedure

1. Attendance and Participation (10 Marks)

- **Evaluation:** At the end of each class, the instructor notes down the participation of students in discussions and activities.
- **Scoring:**
 - Full participation and regular attendance: 10 marks

- Moderate participation and attendance: 4-9 marks
- Low participation and irregular attendance: 1-3 marks

2. Assignments (10 Marks)

- **Assignment 1:** Multiple choice questions-based unit test
 - **Due:** By the end of the 4th week.
 - **Evaluation Criteria:** Automated or instructor-graded to ensure quick turnaround of results.

3. Final MCQ Test (30 Marks)

- **Date:** Few days later after the end of the course.
- **Format:** 30 MCQs, each carrying 1 mark. The questions will be designed to test both recall and application of the course content.
- **Evaluation:** Automated or instructor-graded to ensure quick turnaround of results.

Implementation

- **Week 1-5:** Conduct regular classes and collect assignments.
- **Week 6 and 7:** Review all internal assessments and conduct the final MCQ test.
- **Post Week 7:** Evaluate final test, compile results, and award certificates.

Sample Timeline

Week	Activity
1,2	Classes
3,4	Classes, MCQ test
5,6	Classes, Practical
7	Classes, Final MCQ Test, Review Assessments

This structure ensures continuous assessment and engagement throughout the course while providing a clear path to certification based on both internal and final evaluations.


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List of certificate courses during 2021-22

Sr.No.	Course
1	Certificate Course in Vyavharik Marathi
2	Certificate Course in Basics of Kathak
3	Certificate Course in Communication Skills
4	Certificate Course in Human Values
5	Certificate Course in Personality Development
6	Certificate Course in Women's Health Care in Rural Area
7	Certificate Course in Rural Handicrafts
8	Certificate Course in Tourism
9	Certificate Course in Panchayat Raj
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21	Certificate Course in Introduction to Basic Electronics
22	Certificate Course in Applied Entomology
23	Certificate Course in Environmental Issues and its Awareness
24	Certificate Course in Vedic Maths
25	Certificate Course in Quantitative Aptitude
26	Certificate Course in Self Defence- Karate
27	Certificate Course in Yoga and Meditation

Assessment procedure of certificate courses (2021-22)

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Course Overview

- **Total Duration:** 32 hours
- **Total Marks:** 50
 - **Internal Assessment:** 20 marks
 - **Final MCQ Test:** 30 marks

Assessment Breakdown

Internal Assessment (20 Marks)

The internal assessment can be divided into different components to evaluate various aspects of the students' learning. Here's a suggested breakdown:

3. **Attendance and Participation** (10 Marks)
 - Active participation in class discussions and regular attendance on online platform through google meet, zoom.
4. **Assignments** (10 Marks)
 - **Assignment 1:** Multiple choice questions test (online mode).

Final MCQ Test (30 Marks)

- The final test will be a Multiple-Choice Question (MCQ) format covering all the topics discussed during the course.
- Total Questions: 30
 - Each question carries 1 mark.
 - Duration: 60 minutes.
 - Mix of conceptual and application-based questions.

Passing Criteria

- To be awarded the certificate, students must score at least 50% in each component (internal assessment and final test) and an overall combined score of 25 out of 50 marks.

Awarding Certificates

- **Pass:** Total score between 25-39 marks.
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Detailed Procedure

1. Attendance and Participation (10 Marks)

- **Evaluation:** At the end of each class, the instructor notes down the participation of students in discussions and activities.
- **Scoring:**
 - Full participation and regular attendance: 10 marks
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 - Low participation and irregular attendance: 1-3 marks

2. Assignments (10 Marks)

- **Assignment 1:** Multiple choice questions-based unit test
 - **Due:** By the end of the 4th week.
 - **Evaluation Criteria:** Automated or instructor-graded to ensure quick turnaround of results.

3. Final MCQ Test (30 Marks)

- **Date:** Few days later after the end of the course.
- **Format:** 30 MCQs, each carrying 1 mark. The questions will be designed to test both recall and application of the course content.
- **Evaluation:** Automated or instructor-graded to ensure quick turnaround of results.

Implementation

- **Week 1-5:** Conduct regular classes and collect assignments.
- **Week 6 and 7:** Review all internal assessments and conduct the final MCQ test.
- **Post Week 7:** Evaluate final test, compile results, and award certificates.

Sample Timeline

Week	Activity
1,2	Classes
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List of certificate courses during 2020-21

Sr.No.	Course
1	Certificate Course in Vyavharik Marathi
2	Certificate Course in Basics of Kathak
3	Certificate Course in Communication Skills
4	Certificate Course in Human Values
5	Certificate Course in Personality Development
6	Certificate Course in Women's Health Care in Rural Area
7	Certificate Course in Rural Handicrafts
8	Certificate Course in Tourism
9	Certificate Course in Panchayat Raj
10	Certificate Course in Ancient Indian Culture
11	Certificate Course in Computer Application
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14	Certificate Course in Fundamentals of Practical Banking
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21	Certificate Course in Introduction to Basic Electronics
22	Certificate Course in Applied Entomology
23	Certificate Course in Environmental Issues and its Awareness
24	Certificate Course in Vedic Maths
25	Certificate Course in Quantitative Aptitude
26	Certificate Course in Self Defence- Karate
27	Certificate Course in Yoga and Meditation

Assessment procedure of certificate courses (2020-21)

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Course Overview

- **Total Duration:** 32 hours
- **Total Marks:** 50
 - **Internal Assessment:** 20 marks
 - **Final MCQ Test:** 30 marks

Assessment Breakdown

Internal Assessment (20 Marks)

The internal assessment can be divided into different components to evaluate various aspects of the students' learning. Here's a suggested breakdown:

5. **Attendance and Participation** (10 Marks)
 - Active participation in class discussions and regular attendance on online platform through google meet, zoom.
6. **Assignments** (10 Marks)
 - **Assignment 1:** Multiple choice questions test (online mode).

Final MCQ Test (30 Marks)

- The final test will be a Multiple-Choice Question (MCQ) format covering all the topics discussed during the course.
- Total Questions: 30
 - Each question carries 1 mark.
 - Duration: 60 minutes.
 - Mix of conceptual and application-based questions.

Passing Criteria

- To be awarded the certificate, students must score at least 50% in each component (internal assessment and final test) and an overall combined score of 25 out of 50 marks.

Awarding Certificates

- **Pass:** Total score between 25-39 marks.
- **Merit:** Total score between 40-45 marks.
- **Distinction:** Total score between 46-50 marks.

Detailed Procedure

1. Attendance and Participation (10 Marks)

- **Evaluation:** At the end of each class, the instructor notes down the participation of students in discussions and activities.
- **Scoring:**
 - Full participation and regular attendance: 10 marks
 - Moderate participation and attendance: 4-9 marks
 - Low participation and irregular attendance: 1-3 marks

2. Assignments (10 Marks)

- **Assignment 1:** Multiple choice questions-based unit test
 - **Due:** By the end of the 4th week.
 - **Evaluation Criteria:** Automated or instructor-graded to ensure quick turnaround of results.

3. Final MCQ Test (30 Marks)

- **Date:** Few days later after the end of the course.
- **Format:** 30 MCQs, each carrying 1 mark. The questions will be designed to test both recall and application of the course content.
- **Evaluation:** Automated or instructor-graded to ensure quick turnaround of results.

Implementation

- **Week 1-5:** Conduct regular classes and collect assignments.
- **Week 6 and 7:** Review all internal assessments and conduct the final MCQ test.
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Sample Timeline

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List of certificate courses during 2019-20

Sr.No.	Course
1	Certificate Course in Vyavharik Marathi
2	Certificate Course in Basics of Kathak
3	Certificate Course in Communication Skills
4	Certificate Course in Human Values
5	Certificate Course in Personality Development
6	Certificate Course in Women's Health Care in Rural Area
7	Certificate Course in Rural Handicrafts
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25	Certificate Course in Quantitative Aptitude
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27	Certificate Course in Yoga and Meditation

Assessment procedure of certificate courses (2019-20)

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Course Overview

- **Total Duration:** 32 hours
- **Total Marks:** 50
 - **Internal Assessment:** 20 marks
 - **Final MCQ Test:** 30 marks

Assessment Breakdown

Internal Assessment (20 Marks)

The internal assessment can be divided into different components to evaluate various aspects of the students' learning. Here's a suggested breakdown:

7. **Attendance and Participation** (10 Marks)
 - Active participation in class discussions, group activities, and regular attendance.
8. **Assignments** (10 Marks)
 - **Assignment 1:** Multiple choice questions test.

Final MCQ Test (30 Marks)

- The final test will be a Multiple-Choice Question (MCQ) format covering all the topics discussed during the course.
- Total Questions: 30
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Passing Criteria

- To be awarded the certificate, students must score at least 50% in each component (internal assessment and final test) and an overall combined score of 25 out of 50 marks.

Awarding Certificates

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Detailed Procedure

1. Attendance and Participation (10 Marks)

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- **Scoring:**
 - Full participation and regular attendance: 10 marks

- Moderate participation and attendance: 4-9 marks
- Low participation and irregular attendance: 1-3 marks

2. Assignments (10 Marks)

- **Assignment 1:** Multiple choice questions-based unit test
 - **Due:** By the end of the 4th week.
 - **Evaluation Criteria:** Automated or instructor-graded to ensure quick turnaround of results.

3. Final MCQ Test (30 Marks)

- **Date:** Few days later after the end of the course.
- **Format:** 30 MCQs, each carrying 1 mark. The questions will be designed to test both recall and application of the course content.
- **Evaluation:** Automated or instructor-graded to ensure quick turnaround of results.

Implementation

- **Week 1-5:** Conduct regular classes and collect assignments.
- **Week 6 and 7:** Review all internal assessments and conduct the final MCQ test.
- **Post Week 7:** Evaluate final test, compile results, and award certificates.

Sample Timeline

Week	Activity
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List of certificate courses during 2018-19

Sr.No.	Course
1	Certificate Course in Vyavharik Marathi
2	Certificate Course in Basics of Kathak
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Assessment procedure of certificate courses (2018-19)

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Course Overview

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 - **Final MCQ Test:** 30 marks

Assessment Breakdown

Internal Assessment (20 Marks)

The internal assessment can be divided into different components to evaluate various aspects of the students' learning. Here's a suggested breakdown:

9. **Attendance and Participation** (10 Marks)
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 - **Assignment 1:** Multiple choice questions test.

Final MCQ Test (30 Marks)

- The final test will be a Multiple-Choice Question (MCQ) format covering all the topics discussed during the course.
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- **Scoring:**

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- Moderate participation and attendance: 4-9 marks
- Low participation and irregular attendance: 1-3 marks

2. Assignments (10 Marks)

- **Assignment 1:** Multiple choice questions-based unit test
 - **Due:** By the end of the 4th week.
 - **Evaluation Criteria:** Automated or instructor-graded to ensure quick turnaround of results.

3. Final MCQ Test (30 Marks)

- **Date:** Few days later after the end of the course.
- **Format:** 30 MCQs, each carrying 1 mark. The questions will be designed to test both recall and application of the course content.
- **Evaluation:** Automated or instructor-graded to ensure quick turnaround of results.

Implementation

- **Week 1-5:** Conduct regular classes and collect assignments.
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- **Post Week 7:** Evaluate final test, compile results, and award certificates.

Sample Timeline

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